



# TEACHERS' AIDE

Marsden Park Anglican College provides high-quality education, in a learning environment where the strength and character of each individual is encouraged and celebrated. Each student is nurtured to develop a love of Christ, a love of life, a love of learning and a love for others, all in the context of a joyful, safe and encouraging school community.

Established in 2016 originally as a campus of Richard Johnson Anglican School, through strong growth and the introduction of the Senior School, the school became Marsden Park Anglican College with the commencement of Year 7 in 2024. With over 700 students from Pre-K to Year 8 in 2025, the school will continue to grow reaching Year 12 in 2029, with approximately 1200 students.

As part of the Anglican Schools Corporation, Marsden Park Anglican College seeks to deliver affordable high quality education, shaped by the Bible, to local families. The College is committed to providing excellence in education and opportunities for every individual student to succeed academically, develop lives of rich character and engage in a diverse offering of co-curricular activities and entrepreneurial endeavours in which they can pursue their passions.

## THE POSITION

<b>Position Title</b>	Teachers' Aide
<b>Department</b>	Individual Learning Team
<b>Award/Agreement</b>	Remuneration, duties and conditions will be as per the Independent Schools NSW/ACT Standards Model (Support and Operational Staff) Multi-Enterprise Agreement 2021 (or as revised).
<b>Status</b>	Permanent Full Time
<b>Reporting</b>	Head of Individualised Learning
<b>Key Relationships</b>	Junior and Senior School Teachers, Support and Operational Staff
<b>Commencement</b>	January 2025

## CHILD SAFETY

Marsden Park Anglican College is committed to child safety and complies with the requirements of the *Child Protection (Working with Children) Act 2012*. All staff are required to comply with the applicable child protection legislation and ensure that the College's Child Safety policies and procedures are implemented at all times.

Education has an important role in supporting children and young people and identifying where problems arise that may put their safety, welfare or well-being at risk. All College staff have a responsibility to report risk of harm concerns about children and young people, within their roles, and to provide support to children and young people.



## ROLE SUMMARY

The team at MPAC is fun, flexible and committed to contributing to the continuing growth and development of the College. As a teachers' aide, you will be responsible for supporting teachers to create a learning environment where students are at the heart of the classroom and emphasis is placed on a love of God, a love of life, a love of learning and a love for others. You will be expected to support and enhance student learning and wellbeing in collaboration with teachers and the Individual Learning Team. MPAC Teachers' Aides ensure an holistic approach to education and promote lives of rich character. This includes their involvement in the co-curricular and pastoral life of the school.

## THE CANDIDATE

The ideal candidate for this position will be a suitably qualified person, who has a love of young people and is keen to be an active part of the growth and development of Marsden Park Anglican College. They will have a passion for supporting young people and a desire to be part of a professional learning community. They will present a professional image, as well as being active in their Christian faith and church community.

## REQUIREMENTS

- Formal qualification as a Teachers' Aide (desirable)
- Experience with working with children 5 – 14 years old.
- Current Working with Children Check (for paid work)

## KEY RESPONSIBILITIES

- Supporting students with diverse needs both within and outside of the classroom.
- Enhancing and extending students with their learning and development.
- Conducting reading groups such as MiniLit and MacqLit.
- Supporting the social and emotional needs of students.
- Supporting students from Kindergarten – Year 8.
- Creating social stories, visuals and resources for teachers and students.
- Facilitating social skills groups and other programs.
- Facilitating various literacy and numeracy testing and assessments.
- Completing administrative duties as needed – for example, Individual Learning Plans.
- Collecting evidence of adjustments and feedback to support the College's application for NCCD funding.
- Working collaboratively with teachers and the Individual Learning Team.
- Supporting colleagues and families through positive communication.
- Enhancing professional practice through learning and development opportunities.
- Attending various school events, such as sport, camps and excursions.
- Participating in whole school activities and events.

It should be noted that, while detailed, this role description is not exhaustive and the Principal may, at their discretion, vary these responsibilities as required by the learning, wellbeing, cultural, community and administrative requirements of the College.



## ATTRIBUTES

As a member of the Marsden Park staff, you will:

- have intellectual strength, professional integrity and a passion for education
- demonstrate approachability, flexibility, enthusiasm, initiative and innovation
- be team focused and willing to work collaboratively with colleagues
- have a personal commitment to faith in Christ and regularly attend a Christian church
- set priorities, meet deadlines and solve problems creatively
- have strong organisational and planning skills and complete all work tasks with diligence
- be reliable and responsive to needs within a dynamic school environment
- have strong interpersonal, written and verbal communication skills
- be able to work autonomously or collaboratively
- maintain confidentiality and represent the best interests of the College at all times

## EXPECTATIONS

As a member of the College staff, you will be expected to:

- support the mission vision and objectives of the College and the Anglican Schools Corporation
- be committed to grow in your own ongoing professional learning
- be an outstanding teacher passionate about your craft
- possess exemplary and innovative pedagogical skills
- have a demonstrated ability to integrate technology into classroom practice
- have a broad knowledge of curriculum requirements
- have the ability to communicate effectively with students, staff and parents
- participate enthusiastically in the pastoral and co-curricular program
- attend Chapel services and respect and uphold the School's Anglican values and beliefs, while respecting people of all backgrounds and faith within the School community
- safeguard and promote the welfare of children

## APPLICATIONS

Applications are sought from energetic and highly skilled teacher aides who are passionate about their craft, innovative in their approach and enjoy working collaboratively. This is an exciting opportunity for dynamic teacher aides who are keen to make a major contribution to the continuing growth and development of Marsden Park Anglican College.

Interested applicants should submit the following:

- A completed Application for Employment form accessed from [www.mpac.nsw.edu.au](http://www.mpac.nsw.edu.au)
- A cover letter addressing Key Responsibilities and Attributes (no more than two pages)
- A Curriculum Vitae (no more than five pages)
- Three referees, one of whom should be your Church Minister or Pastor
- Copies of qualifications
- '100 Point' [proof of identity](#) (Driver's Licence, Medicare card, birth certificate, passport)
- Current Working with Children Check Number for paid work

Applications should be addressed to Mr Darren Cox, Principal and submitted by email to [employment@mpac.nsw.edu.au](mailto:employment@mpac.nsw.edu.au) as one PDF file saved as applicant's full name